



International Development Trustee - Role Description

Papua Partners is looking for an experienced and enthusiastic international development professional to join our Board to guide and advise the charity in developing and implementing sustainable, transformative programs in partnership with local organisations and change agents in West Papua (Indonesian New Guinea).

Responsible to:	Chair, Papua Partners
Purpose:	To advise on the development and implementation of strategy and programs with a focus on sustainability and local ownership.
Hours:	Approximately four to six hours per month.
Salary:	This is a voluntary role.

We currently have four trustees across the UK and one full time staff. Board meetings are every two - three months, generally in evening with one per year in person.

About Papua Partners

Papua Partners is a UK registered charity working in West Papua (Indonesian New Guinea). We have been working together in partnership with West Papuan organisations, networks and faith groups since 2006 in community driven development, peacebuilding, environment and gender equality.

Our Vision is for a peaceful, just and thriving Papuan Society where the social, economic and political environments enable all peoples to assume their full identities and realise their full potential. Our mission to work in partnership with local Papuan organisations, individuals and churches to Mobilise transformative change that brings justice and peace to the Land of Papua

We work alongside local Papuan organisations, change agents and networks providing training, coaching, education materials and financial support to help them reach their visions for change. We use a model of Equipping, Accompanying and mobilising to build and scale up community led initiatives to impact on a wider scale using local resources and capacities. We support leaders to break cycles of dependency, identify solutions and develop processes for change. We help bridge build and create connections between West Papuans and the international community so they can share their stories and influence international policy on West Papua.

Role Summary

We are a small charity with wide reach and a big vision. Our focus is on working with our partners to ensure they have what they need to drive transformative change in their communities and society including stopping gender based violence, improving access to education and health, increasing incomes and building peace.

The International Development Trustee will work closely with our UK team members, Papuan advisory group and with the Board of Trustees, advising on programme management and development, assessing impact and advising on potential partnerships. The Trustee will be expected to attend, and contribute to, Board meetings and AGM, which last approximately an hour and a half every 2-3 months. Key responsibilities include;

1. Actively participate as a key member of the Board of Trustees.
2. Act as an ambassador for Papua Partners, representing the charity at meetings and facilitating networking and funding opportunities as these arise.
3. All Trustees have an element of responsibility for fundraising, whether that be utilising your own network for funding opportunities or supporting fundraising initiatives.
4. Using professional experience and expertise to provide guidance and advice on the development, management and impact assessment of partnerships and programmes .
5. Using professional experience and expertise to provide guidance and advice on potential partnership opportunities to broaden our reach and increase our impact.
6. Share current best practice in international development and how we can become a model NGO partnership with our West Papuan partners.

Person Specification: The ideal candidate will have innovative ideas, professional industry knowledge and lots of enthusiasm! You will have experience of developing and implementing international development programmes and assessing their impact. You will be committed to the ideal of responsible, locally driven development. All Trustees are expected to assist Papua Partners to secure a sustainable and diverse funding base for the organisation. We are particularly interested in candidates who think outside of the box and have entrepreneurial spirit.

Essential:

- At least five years professional experience in international development and/or international human rights
- Availability to commit to 4-6 hours a month and attend Board meetings.

Desirable:

- Experience of advocacy on international justice issues
- An understanding of the voluntary sector and/or previous experience as a Trustee.

Application Process

Interested applicants should send a CV (or link to your LinkedIn profile) with your full contact details and a short covering letter to address;

- Your motivation for the role
- What specific skills and expertise you would bring
- How you meet the competencies listed in the role summary

Please send your CV and cover letter, marked private, to naomisosa@papuapartners.org.

Normally Trustees are asked to commit to a 3-year term on the Board. All appointments are subject to completion of a successful 3 month probationary period.

For more details about the legal obligations of Trustees visit the Charity Commission website at www.charitycommission.co.uk and read its publication CC3, The Essential Trustee.

Please note: the law places certain restrictions on becoming a charity Trustee (for example, you cannot be under the age of 18, or been convicted of an offence involving deception or dishonesty). If you are in any doubt about your eligibility, visit the Charity Commission website.

We look forward to hearing from you.