



African Impact Foundation UK Board Member - Treasurer

About Us

Based in South Africa and Zambia, the African Impact Foundation is passionate about changing the future for young people by creating pathways out of poverty. From our 13 years of working with communities in different areas of social development, we have learned that a better future is in the hands of young people and inspiring and equipping them with ways to move out of poverty, is our focus and vision. Our programs in education, gender equality, wellness and livelihoods are agreed together with the community and local team members.

Through the times of COVID-19, we dug deep to survive as an organisation, especially as our key partner, African Impact had to close. This meant we had to shape our future to be more independent both financially and operationally, to survive and ultimately, increase our impact. Part of this time of change is to bring on new board members who have a passion for what we do and want to play a part in creating change for young people in Southern Africa.

We are a small non-profit with a small finance team using excel. With our planned growth, and to build a stronger finance function, we want to create a Treasurer role to assist in governing this area of our Foundation and be an integral member of our board to grow our vision.

We are registered in the UK, South African and Zambia.

Description of responsibility as Treasurer

We would like a Treasurer to work with key roles in the team to oversee the Foundation's financial governance, financial practices and reporting. They will also be a member of an active board to make decisions and guide the Foundation in a direction of growing our impact.

We are looking for a person who can commit 2 days a month and is a fully qualified accountant with minimal 5 years business experience. The ability to have a helicopter view of finances will be important, as well as getting into detail when needed. Experience with Xero will help greatly with the transition to systemising our finances.

Key involvement in first 6 months

- On boarding and integration with other board members, with key Foundation team members and the UK accountant.
- Carry out a financial audit to recommend and agree a plan of improvements of the finance function.



African Impact Foundation UK Board Member - Treasurer

- Carry out other duties as a board member along with other UK Trustees.
- Provide guidance, planning and coaching to systemize our financials from Excel onto a finance management system (Xero), and system integrations.

Involvement following the 6 month probation

- Responsible for UK banking and reporting requirements aligning with UK Charity commission guidelines and companies house.
- Prepare quarterly and year-end financial reports and for the UK board of Trustees.
- Ensure annual statements are prepared together with the UK accountant and Bookkeeper on time, and registered with the UK Charity Commission and Companies House.
- Continue implementation guidance of systemizing our finances.
- Oversee and mentor the Treasurers and financial processes for other registered countries (currently South Africa and Zambia).

Find out more about us:

www.africanimpactfoundation.org

<https://www.facebook.com/AfricanImpactFoundation>

<https://www.instagram.com/africanimpactfoundation/>

Joining our Board

We expect all Board Members to promote the African Impact Foundation, be its ambassadors and demonstrate commitment to the purpose of the African Impact Foundation;

*Equip young people with the education
and skills to move out of poverty.*

Governance

At all times, board members will act in a way to ensure all decisions are in alignment with the organisations purpose.

Participation

- Attend quarterly board meetings via teleconference.
- Attend function based meetings with Foundation team members e.g. finance
- Feedback on plans or important communications
- Input on key decisions required outside of board meetings
- Request with help in challenges or difficult situations.



African Impact Foundation UK Board Member - Treasurer

- Active involvement in some fundraising activities or campaigns.

Term

A 2 year minimum commitment for new Trustees with a 6 month probation. A defined term can be agreed for existing Trustees. **This is a non-paid board membership.**

Values led

As well as specialist skills and a passion for our vision, we want people who live by our values and treat others with respect.

OUR VALUES

Transform lives - We are passionate about shaping people's lives for the better.

Create impact through relationships - We invest in creating honest and fruitful connections and relationships.

Courageously lead the way - We challenge ourselves to never stop learning and commit to stretching ourselves beyond the familiar.

Embrace the journey - We approach our mission positively and make achieving our vision a fun experience.

Umntu ngumuntu ngabantu - 'a person is a person because of other people', creating values such as kindness, compassion and fairness.

Financial and Fundraising support

We expect each board member to make a financial contribution to the African Impact Foundation within their means – through personal donations, directing gifts from others in their network, or both (i.e. 'give' or 'get'). In addition, we expect all Board members to actively support various fundraising activities and campaigns by utilizing their connections to prospective donors to increase the network of support and income.

Awareness and Visibility

We expect board members to create and nurture leads with individuals or organisations who can help the African Impact Foundation meet our goals.

Technical support and resource

Clear responsibilities are agreed for each board member, with the aim to share skills and resources to overcome challenges and support the Foundation team.

Knowledge

We will assist board members in becoming familiar with the work and goals of the African Impact Foundation and resources for performing in their role. We encourage Board members to keep up to date with our work through online following, arranged



AFRICAN IMPACT
FOUNDATION

African Impact Foundation UK Board Member - Treasurer

project discussions, or, if possible, through visiting our programs in Southern and Eastern Africa.